Club articles

Recommended 2026 edition | Prepared 27 October 2026 | Committee approval pending

Equipment loans

Club equipment may be loaned to newcomers, against a signed receipt, for one calendar month, provided it is not required for beginners courses. After this period, a continued loan may be agreed subject to a refundable £50 deposit and a monthly hire charge of £10. These terms apply whether the equipment is kept at the club or taken home.

Established members may borrow equipment without a deposit for one month, provided it is not required for beginners courses. After that period, a monthly hire charge, set by the committee, applies.

The committee must approve any arrangement to hire a target boss and take it home. The hirer is responsible for arranging suitable transport and following the club's safe movement of bosses procedure.

Coaches and coaching

The club supports the development of archery and aims to have a qualified coach available to its members. Where funds allow, the committee may fund or part-fund coach training on the condition that the training benefits the club and its members, including through beginners courses.

Applications for funding must be submitted to the committee. Each application will be considered on the basis of need and merit.

Beginners courses will be organised whenever possible for the benefit of the club. The club will take suitable opportunities to advertise courses and promote archery.

Beginners courses and enquiries

The coach will propose course dates for publication on the website. Where dates are not available, prospective participants may register their interest.

An enquiry or request for a place does not reserve a place. A club volunteer will confirm availability, session arrangements and the payment required. Payment is arranged after that confirmation and before the course begins.

If a course is oversubscribed, the coach will be consulted about alternative dates or arrangements.

Rules of shooting

Members must follow the club's range safety guidance, health and safety notice, the applicable Archery GB Rules of Shooting and the instructions of the field captain.

Smoking and vaping are permitted only in designated areas, away from the shooting line, waiting line and equipment.

Equipment maintenance

All members should help to keep equipment safe. Report defects in bosses or other equipment promptly and take damaged or unsafe equipment out of use.

Record repairs needed and suggestions for improvements on the maintenance sheet in the field container or indoor equipment box. Report an urgent hazard to the field captain immediately; recording it on the sheet is not sufficient on its own.

Junior archers

Junior members are those under 18. Under-16s must have a parent, guardian or responsible adult present. This requirement also applies to beginners courses, tasters and Have-a-Go sessions.

Young people aged 16 or 17 may attend unaccompanied unless the club advises otherwise. For junior members attending without a parent or guardian, the club must agree the arrangements and obtain the signed unaccompanied junior member agreement.

The parent or guardian and junior member must know who the nominated responsible adult is for that session. The safeguarding officer, keyholder or field captain is not automatically the nominated adult simply because they hold that role.

Keyholders

Committee members and other members selected by the committee may be appointed as keyholders after at least one year of trusted membership.

Keyholders must be willing to act for the benefit of the club. A key is not provided solely for personal use. Holding a key does not authorise anyone to shoot alone or open an unsafe range.

Supervised Have-a-Go sessions and visits

A supervised Have-a-Go session may be offered to someone who wishes to try archery before deciding whether to take a beginners course. Further participation should be agreed with the coach.

Archers trained elsewhere who wish to join should contact the club to discuss their experience. A visit and safety assessment will be arranged before they are cleared to shoot with the club.

Document control and change record

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Edition	Date	Record
F1	27 October 2026	Shared format applied to the supplied source; wording preserved.
2026 R1	27 October 2026	Recommended editorial and content revision. Approval has not yet been recorded.

Recommended changes

1. Editorial. Corrected “One calendar months”, inconsistent capitals and long sentences; retained the one-month loan, £50 deposit and £10 monthly charge.

2. Policy proposal. Clarified that a volunteer confirms a place first, followed by payment before the course, to match the agreed website process.

3. Policy proposal. Proposed consistent under-16 accompaniment; retained unaccompanied attendance for 16–17-year-olds with recorded arrangements and a signed junior agreement.

4. Policy proposal. Required an explicitly nominated adult known to the young person and parent; added that a key does not permit lone shooting.

5. Policy proposal. Replaced the unverified rule attribution with a clear club restriction on smoking and vaping in designated areas only.

6. Clarification. Separated introductory sessions from experienced-archer visits; further sessions require the coach’s agreement rather than promising repeat access.

Decisions before approval

- Confirm the £50 deposit and £10 monthly hire charge are still current.
- Approve the proposed junior supervision wording and how written agreements will be obtained.
- Confirm the designated smoking/vaping areas and course payment arrangements.