BOWMEN OF THE DEANS

Safeguarding overview

Recommended 2026 edition | Prepared 27 October 2026 | Committee approval pending

Bowmen of the Deans is committed to safeguarding children, young people and adults at risk. This applies to all members, committee members, coaches, volunteers and anyone acting on behalf of the club.

Everyone should know how to recognise a concern and where to report it. You do not need proof of abuse before raising a concern.

If someone is in immediate danger

Call 999 if a child or adult is in immediate danger or needs urgent emergency assistance. Do not wait for a response from the club or from an email service.

Reporting a concern

Report a safeguarding concern promptly to the club safeguarding officer: rikhall906@gmail.com.

You may report directly to Archery GB or the appropriate statutory service. If the concern involves the safeguarding officer, or you cannot reach them, use one of these external routes. Do not allow a club reporting process to delay urgent action.

Archery GB safeguarding team: safeguarding@archerygb.org.

Archery GB online reporting: https://archerygb.org/about/safeguarding/report-a-concern

Listen calmly if someone tells you about abuse. Do not promise secrecy or investigate the allegation yourself. Record what was said, using the person's own words where possible, together with the date, time and action taken. Share the record securely only with those who need it to protect the person or handle the concern.

For an adult at risk, listen to their wishes and involve them in decisions wherever possible. Follow the statutory safeguarding service's advice about consent and information sharing; urgent protection must not be delayed while seeking consent.

Local safeguarding contacts

Children and Families Front Door, Gloucestershire: 01452 426565. Select option 3 to report a safeguarding concern. The service is normally available Monday to Friday, 9 am to 5 pm.

Children's social care outside office hours: 01452 614758 for members of the public; 01452 614194 for professional referrals. Use the emergency duty service for a situation that cannot safely wait until the next working day.

Adult Social Care Helpdesk, Gloucestershire: 01452 426868. Use this service to report concern about an adult with care and support needs who may be experiencing abuse or neglect.

For an urgent adult social care concern outside office hours, contact the Emergency Duty Team on 01452 614194. Call 999 where someone is in immediate danger.

For concerns about a person working or volunteering with children, use Gloucestershire's Local Authority Designated Officer (LADO) allegations process. Urgent concerns about a child's safety must also go to children's social care or the police.

LADO advice and referral information: https://www.gloucestershire.gov.uk/health-and-social-care/children-young-people-and-families/lado-allegations/

Independent advice

NSPCC Helpline: 0808 800 5000 or help@nspcc.org.uk. Check the NSPCC website for current service hours. Email is not an emergency reporting route.

NSPCC Whistleblowing Advice Line: 0800 028 0285, for concerns about how an organisation handles child protection issues.

Policies and procedures

The club follows Archery GB's safeguarding policies and procedures for children, young people and adults at risk. This overview signposts reporting routes; it does not replace those policies or the statutory services' procedures.

Current Archery GB policies and guidance:
https://archerygb.org/about/safeguarding/safeguarding-policies-and-guides

Document control and change record

Document ID: BOD-SG-01
Proposed version: 2026 R1
Prepared: 27 October 2026
Approval: Pending club decision
Suggested next review: Within 12 months of approval, or sooner after a significant change
Source edition: 2025 source overview; no printed approval or review date
Formatting baseline: Safeguarding-Overview-2025.docx

Edition	Date	Record
F1	27 October 2026	Shared format applied to the supplied source; wording preserved.
2026 R1	27 October 2026	Recommended editorial and content revision. Approval has not yet been recorded.

Recommended changes

1. Editorial. Corrected spelling, grammar and capitalisation; split the overview into practical reporting sections.

2. Verified contact update. Corrected to 01452 426565 and retained option 3, using the county council's current contact page.

3. Verified contact update. Removed the conflicting number; distinguished the council's published public and professional children's out-of-hours lines. Added an explicit adult safeguarding route.

4. Verified contact update. Replaced the unconfirmed old number with the council's current LADO advice/referral page.

5. Policy proposal. Added emergency action, direct external reporting, an alternative route if the concern involves the officer, and concise guidance on recording and sharing a concern.

6. Clarification. Added named, clickable reporting and policy links. Retained the club safeguarding email from the supplied 2025 source pending confirmation.

Decisions before approval

- Confirm that rikhall906@gmail.com is still the correct safeguarding contact and who provides cover.
- Confirm the club's secure method for retaining safeguarding reports and communicating nominated adults.
- Check and display the contact sheet at both venues.